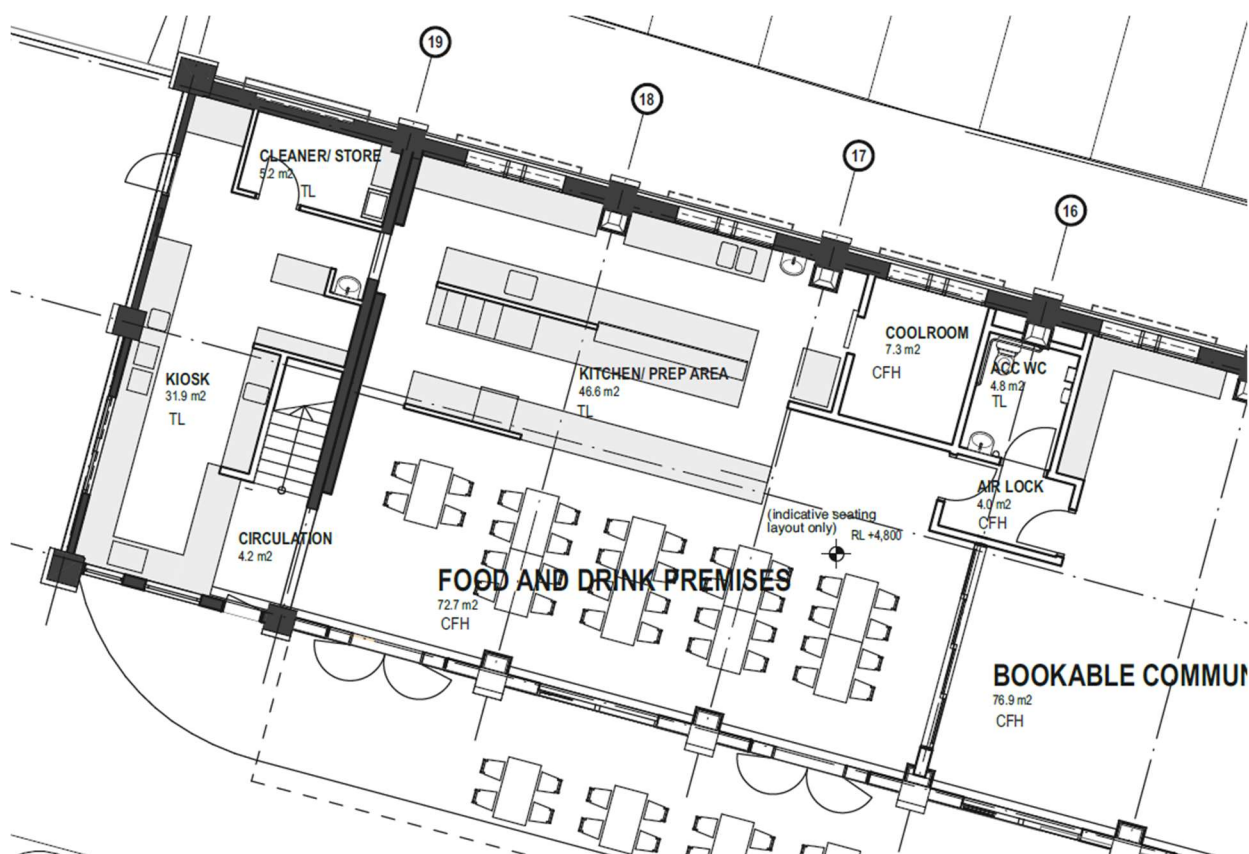


06 August 2026

Subject: Newcastle Ocean Baths Café / Kiosk – Sketch Layout

To Who So Ever It May Concern,

Please see below the sketch for the proposed Café/Kiosk at Newcastle Ocean Baths.



This letter accompanies those drawings and sets out how the design addresses waste management and pest proofing, in accordance with AS 4674-2004.

3.4.1 Disposal of Waste – Garbage Room

The room identified on the plans as the Cleaner's Store is not intended to operate as a permanent waste storage room. Rather, it is a temporary holding area for internal kitchen waste prior to transfer to the external waste compound.

In operation:

- Kitchen waste bins will be emptied into larger mobile bins located within the Cleaner's Store during the day to minimise the number of trips required by staff to the external waste compound.
- Cardboard packaging from deliveries may also be temporarily stored within this room before disposal.
- All waste generated from the kitchen and Cleaner's Store will be transferred to the external waste compound at the end of each trading day. No waste will be stored overnight within the building.

The external waste compound will provide the permanent waste storage facilities and will be designed in accordance with AS 4674-2004 Clause 2.4, including:

- impervious floor finishes;
- grading to a suitable waste drain connected to sewer;
- hose tap connected to potable water for cleaning; and
- facilities to enable the area to be maintained in a clean and sanitary condition.

Although the internal room is not a permanent waste room, it will be provided with additional measures to satisfy the intent of AS 4674-2004 Clause 2.4, including:

- a tight-fitting, self-closing door separating the room from the food preparation area; and
- mechanical ventilation designed in accordance with the relevant building services requirements to prevent odours and maintain sanitary conditions.

3.4.2 Pest Proofing

The food premises will be designed to comply with the requirements of AS 4674-2004 Clause 2.1.5, which requires all entrances, exits, serving openings and windows to be protected against the entry of pests.

To achieve compliance, the following measures will be incorporated into the design:

- The kiosk sales windows will be protected by either:
 - an air curtain operating whenever the sales window is open during trading hours; or
 - an internal roller shutter, which will be closed whenever the premises is not trading.
- Where windows are intended to be opened for natural ventilation, they will be fitted with removable insect screens to prevent the entry of flying insects.
- A food-grade insect control unit (such as a glueboard insect light trap) will be installed within the food premises in accordance with AS 4674-2004 and the manufacturer's recommendations.
- Operational procedures will ensure that all service openings are kept closed when not in use to minimise opportunities for pest entry.

These measures will ensure the food premises is adequately protected against pest ingress and complies with the intent of AS 4674-2004 Clause 2.1.5.

Should you require any further information regarding this submission, please do not hesitate to contact this office.

Yours sincerely,



Nisha Ghantwal
Principal
The Mack Group